Essential Classified Employee List* (Updated 3/25/2020)

Business Services
The following classifications are working remotely.
- Accountants
- Accounts Payable Clerks
- Attendance Technician
- Budget Technicians
- Business Service Office Assistant
- Business Service Specialist
- Lead Payroll Technician
- Payroll Technicians
- Procurement Specialists

The following classifications are being called in on an as needed basis.
- Store Clerk/Stores Receiving
- Accounts Payable Clerk I’s in Purchasing Department
- Procurement Specialists in Purchasing Department

Communications
The following classifications are working remotely.

The following classifications are being called in on an as needed basis.
- Media Production Technician
- Graphic Design & Digital Content Specialist

Facilities Planning
The following classifications are working remotely.

The following classifications are being called in on an as needed basis.
- Administrative Secretary II
- Budget Technician II

Instructional Services
The following classifications are working remotely.
- District Office Translators (and on call to come in when needed)
- Data Quality Technicians (from Research, Assessment & Evaluation)
- Assessment Technician
- Data Quality Technician - Technology Services
- Help Desk Analyst 1 (Aeries/CALPADS team)
- Help Desk Analyst 2 (Aeries/CALPADS team)

The following classifications are being called in on an as needed basis.
- Help Desk Analyst I/II/III’s
- Administrative Secretary II’s
Maintenance and Operations

The following classifications are working remotely.
- Administrative Secretary II
- Budget Technician I

The following classifications are being called in on an as needed basis.
- Aquatic Facility Technician (1 needed Tuesdays and Fridays)
- Carpenter
- Custodian
- Electrician
- Electronic Technicians (as needed on call basis)
- Elementary Head Custodians
- Grounds Equipment Operator
- Grounds Maintenance Workers
- Integrated Pest Management Specialist
- Lead Grounds Maintenance Workers
- Locksmith
- Plumber
- Refuse Vehicle Operators (Tuesdays and Fridays)
- Team Cleaning Custodians

Nutrition Services

- All Nutrition Services staff are on call.

Risk Management

The following classifications are working remotely.
- Worker’s Compensation Technician
- Employees Benefits Assistant
- Benefits Specialists

The following classifications are being called in on an as needed basis.

Pupil Services

The following classifications are working remotely.
- SAP Counselors

The following classifications are being called in on an as needed basis.
- Pupil Services Specialist - Transfers
- Pupil Services Technician

*List is subject to change*